



Managing Default Funding Accounts within Personal Online Bill Pay

A funding account is the account that will be debited when making a payment using First Interstate's Bill Pay service. The "My funding account(s)" page displays a list of your funding accounts that have been added to the service. Additional funding accounts can be added by contacting the Client Contact Center at 1-855-342-3400; representatives are available Monday-Friday, 7:30 a.m. to 7 p.m. MST (6:30 a.m. to 6 p.m. PST) and Saturday, 10 a.m. to 2 p.m. MST (9 a.m. to 1 p.m. PST).

If you have more than one funding account, set the account you pay bills out of the most often as your "default." When making payments, First Interstate will automatically use your default account unless you specify otherwise at the time payment is scheduled. Potential Bill Pay fees are also deducted from the default/preferred funding account.

The screenshot shows the 'My Bills & People I Pay' section of a web interface. At the top, there is a header 'My Bills & People I Pay' with a '0 hidden' dropdown and a 'Need to pay someone new?' section with an input field 'Enter person or business' and an 'Add' button. Below this, there is a 'Sort by:' dropdown set to 'Name (Nickname)' and a 'Find:' search box 'Search my payee list'. The main content area displays a bill for 'FIB *1111' with a scheduled amount of '\$1.00 on 12/28/18' and links for 'Options' and 'History'. To the right of the bill, there is a '\$0.00' input field, a date selector 'mm/dd/yy', a 'Pay' button, and a '+ Memo' link. A red box highlights the 'From:' dropdown menu, which is currently set to 'BASIC business *5658 \$0.55'.

Editing Your Default Funding Account within Personal Online Bill Pay

To edit your default funding account, please follow these steps:

1. Once you successfully access your Personal Online Banking, navigate to the "Pay Bills" tab.



My Accounts My Credit Cards My Mortgage Move Money **Pay Bills** Manage Money More...

2. On the Pay Bills page, select "Manage funding account(s)" in the bottom right corner.

My Bills & People I Pay 0 hidden ▾

Need to pay someone new? Add

Sort by: Name (Nickname) ▾ Find:

FIB *1111
Scheduled: \$1.00 on 12/28/18
[Options](#)

\$0.00 Pay

FIBC *2222
[Options](#)

\$0.00 Pay

Pay All Bills on this page? Click on Pay All Button to proceed. Total: \$0.00 Pay All

My Payments [View payment history](#)

Search

Scheduled payments Print

Click to edit and to cancel

| Date | Payee | Amount | Action |
|--------------|-------|---------------|--------|
| 12/28 | FIB | \$1.00 | |
| Total | | \$1.00 | |

0

| | | | | |
|---|---|---|---|---|
| 7 | 8 | 9 | / | C |
| 4 | 5 | 6 | x | |
| 1 | 2 | 3 | - | = |
| ± | 0 | . | + | |

Add a payee Type the name of the payee you would like to add in the search box Add

I want to...

- Manage funding account(s)
- [Read bill pay messages](#)
- [Get help](#)
- [Contact us](#)

3. Select "Change" to edit the default account for payments.

My funding account(s)

| | | |
|-----------------------|--------|-----------------------------------------------|
| BASIC business *5658 | \$0.55 | Edit |
| REGULAR CHEC... *5641 | \$0.50 | Edit Delete |
| REGULAR CHEC... *6967 | \$0.58 | Edit Delete |

Default account for payments: **BASIC business *5658** Change ▾

REGULAR CHECKING *5641

REGULAR CHECKING *6967

Note: You may also select the "Edit" link located next to the desired account you wish to set as a default funding account. Check the box next to "Make this my default funding account" and Save.

Edit account details ✕

Financial Institution name

Account nickname

Account number *5641

Routing number 092901683

Make this my default funding account

If you have additional questions about Personal Online Bill Pay or Personal Online Banking, please call our Client Contact Center at 1-855-342-3400; representatives are available Monday-Friday, 7:30 a.m. to 7 p.m. MST/6:30 a.m. to 6 p.m. PST, and Saturday, 10 a.m. to 2 p.m. MST/9 a.m. to 1 p.m. PST.