



# International Wire Quick Guide

# Creating a New International Wire Transfer

**New International Wire Transfer - Jen Brown**

\* Transfer Description: INTERNATIONAL WIRE TEST      Recurring Frequency: None

\* Transfer Start Date: 10/15/2018

\* Amount: 1.00      \* From Account: Checking

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**Beneficiary**

\* Identification Type: DDA Account Number      Message To Beneficiary:

\* Identification Number: 123456789

Name: SALLY TEST

Address: 10 DOWNING STREET

LONDON

SW1A 2AA

Country: United Kingdom

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**Beneficiary Institution**

\* Identification Type: Swift Bank Code      Name: BANK OF UNITED KINGDOM

\* Identification Number: ABCDEF12      Address: 8 CANADA SQUARE

LONDON

E14 5HQ

Country: United Kingdom

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**Receiving Institution**

Routing/Transit number: 026005092

Institution Name: WELLS FARGO NY INT

(\* Indicates Required Fields)

Disclaimer: Wire cut-off time is 3:00 pm MT. Wire requests received after this time, will process on the next business day. Please be advised, when sending an international wire through First Interstate Bank's correspondent bank, there will be an additional fee deducted from the wire amount. To ensure the beneficiary bank receives the full amount, increase the wire amount to include the fee as described below:  
\$0 - \$499.99 No fee  
\$500 - \$4,999.99 \$20  
\$5,000 - \$19,999.99 \$25  
\$20,000 and up \$30

1. Once logged into I-Corp Business Online Banking, click on **Payments & Transfers** from the top menu. Then click the **Wire** option.
2. Select **New Wire Transfer** from the menu on the left-hand side. Choose **International** from the drop-down menu.
3. Click **Submit**.
4. Complete the information on the wire transfer screen. Items marked with \* are required fields:

- **Transfer Description\***: The name of your wire transfer.
- **Transfer Start Date\***: The date you want the wire transfer to start processing.
- **Amount\***: The amount you wish to send.
- **From Account\***: The account from which the Amount should be debited.
- **(Beneficiary) Identification Type\***: Identifies the beneficiary identification type. This will always be a DDA Account Number (checking account).
- **(Beneficiary) Identification Number\***: The account number that belongs to the Beneficiary that will be credited.
- **(Beneficiary) Name, Address, and Country**: The name and physical address of the Beneficiary.
- **(Beneficiary Institution) Identification Type\***: Identifies the beneficiary institution identification type. Typically, this will be Swift Bank Code.

- **(Beneficiary Institution) Identification Number\*:** The Identification Number associated with the Beneficiary Institution Identification Type (typically the Swift Bank Code Number).
- **(Beneficiary Institution) Name and Address:** The name and physical address of the Beneficiary Institution.
- **Receiving Institution\*:** The institution used by the originating bank to process the wire on your behalf. This information cannot be changed.

For details on additional fields, refer to the Wire Transfer Terms & Definitions section of the Wire User Guide.

*Note: The current wire cut-off time is 3:00 p.m. MT. Wire requests received after this time will process on the next business day. Please be advised, when sending international wires through First Interstate Bank's correspondent bank (Wells Fargo), there will be an additional fee deducted from the wire amount. To ensure the beneficiary institution receives the full amount, increase the wire amount to include the fee as described below:*

Wire Amount	Additional Correspondent Bank Fee
\$0 - \$499.99	Free
\$500 - \$4,999.99	\$20
\$5,000 - \$19,999.99	\$25
\$20,000 and up	\$30

*Note: All international wires are sent in U.S. funds.*

5. When finished entering the transfer information, click **Save** or **Process**:

- **Save** will store your transfer as a pending transaction you can modify later. A confirmation screen displays a summary of the transfer with a Reference Number. Click **Done**.

*Note: Clicking Save will not initiate your wire transfer.*

- **Process** will submit the transfer to the bank for processing. Continue with Step 6 below.

6. After clicking **Process**, when prompted by a Security Challenge, enter the one-time password from your token and click **Complete challenge**.

For further assistance, please contact your local Treasury Solutions Representative or Treasury Support at 855-342-3400.



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